

1 **Bylaws of the**
2 **Whitman County Democratic Central Committee**
3 (Adopted 03/21/07)
4

5 **Preamble**

6 The mission of our organization is to build, organize, and maintain an effective Whitman
7 County grassroots party that can help win local elections and maximize the Democratic
8 vote in all elections.
9

10 **Article I**

11 **Name**

12 The name of the organization shall be Whitman County Democratic Central Committee
13 (WCDCC)
14

15 **Article II**

16 **Purpose and Object**

17 Section 1. Purpose. The purpose of this organization shall be to serve as the
18 administrative body of the WCDCC; and to operate as statutorily authorized and as
19 permitted pursuant to the charter of the State and national Democratic Party
20 organizations.
21

22 Section 2: Objectives. The objectives of this organization shall be to actively foster and
23 promote the principles of the Democratic Party; seek out qualified candidates for elective
24 offices to represent the residents of the County; support the campaigns of Democratic
25 candidates representing the County; prioritize financial support for candidates
26 representing the County; gather and disseminate information concerning Democratic
27 beliefs, values, and goals; and provide accurate, factual information that will assist the
28 public in becoming better informed about issues that most directly affect their life and
29 standard of living
30

31 **Article III**

32 **Membership**

33 Section 1. Membership. Membership shall consist of elected and appointed Democratic
34 Precinct Committee Officers (PCOs) that represent precincts in Whitman County; elected
35 Democratic officials representing the residents of Whitman County; and any person
36 declaring their status as a Democrat residing in Whitman County.
37

38 **Article IV**

39 **Officers**

40 Section 1. Officers. The Officers of the organization shall be a Chair, a Vice-Chair, a
41 Secretary, a Treasurer, a State Committeeman and a State Committeewoman;
42

43 Section 2. Other Officers to be appointed by the Chair shall be:

- 44 A. Sergeant at Arms (to welcome and assist guests and maintain decorum in
45 the meeting room).

1
2 B. Parliamentarian, to advise on procedural issues and assist the Chairperson
3 as requested.
4

5 Section 3. Duties of Officers.

6 A. The Chair shall call and preside over meetings and other
7 administrative business of the organization and shall be the Chief Executive
8 Officer (CEO) of the WCDCC and its Executive Committee.
9

10 B. The Vice Chair shall serve in the absence of the Chair and perform such
11 other duties as assigned by the Chair. In the event the Chair position is vacated,
12 for any reason, the Vice Chair shall become the Chair and the Executive
13 Committee shall select a new Vice Chair.
14

15 C. The Secretary shall keep the minutes of all meetings and all
16 records of the organization except those assigned to other officers.
17 The Secretary shall be responsible for notifying the members of the time
18 and place of all meetings.

19 D. The Treasurer shall have custody of all funds, keep accurate accounts and
20 deposit all monies in a bank designated by the Executive Committee. The
21 Treasurer shall make all required reports to the Public Disclosure Commission
22 and provide financial reports to the WCDCC.
23

24 E. The State Committeeman and a State Committeewoman shall represent
25 the WCDCC at the Washington State Democratic Central Committee meetings
26 and report to the membership regarding the business of the State Committee.
27

28 F. These officers shall also perform such other duties applicable to the office
29 as prescribed by the parliamentary authority adopted by the society.
30

31 Section 3. Election of Officers.

32 A. Only elected PCOs and PCOs appointed after the organizational meeting
33 shall vote for Chair, Vice-Chair, State Committeeman, State Committeewoman
34 and any representative the Central Committee is authorized to send to other Party
35 organizations.
36

37 B. The Secretary and Treasurer shall be elected by the membership of the
38 organization.
39

40 C. The Chair and Vice-Chair shall be of opposite sex and residents of
41 Whitman County. An attempt will be made to have representation of Officers and
42 State Committee persons from throughout the County.
43

44 E. Each officer shall serve for a two-year term or until a successor is elected.
45

1 F. Vacancies in an elected office will be filled at the first regular meeting
2 following the vacancy, as provided in Robert’s rule of Order, Newly Revised.
3

4 Section 4. Executive Board.

5 The Executive Board of the County shall consist of the Officers and State
6 Committee persons. The Duties of the Executive Board shall be to conduct the
7 business of the County as necessary between regularly scheduled general
8 meetings.
9

10 Section 5. Removal.

11 Officers may be removed by a vote of members who are eligible to vote for the
12 office in question.
13

14 **Article V**
15 **Meetings**
16

17 Section 1. Regular Meetings. The regular meetings of the Committee shall be held on the
18 3rd (third) Wednesday of the month unless otherwise ordered by the Committee.
19

20 Section 2. Organizational Meeting. The special meeting held during the month of
21 December or January following each state general election held in even-number years
22 shall be known as the organizational meeting. The purpose of this meeting shall be to
23 elect the officers of the organization as prescribed in Article IV Section 3 and for other
24 business that may arise.
25

26 Section 3. Special Meetings. Special meetings may be called by the Chair, two members
27 of the Executive Board, or shall be called up on the written request of 60% of the PCOs.
28 The purpose of the meeting shall be stated in the call.
29

30 Section 4. Quorum. For matter that require a quorum of PCOs, a quorum shall consist of
31 40% of the PCOs.
32

33 Section 5. Number of Meetings. There shall be at least four scheduled meetings of the
34 membership each year.
35

36 Section 6. Care is to be taken to coordinate meeting dates with other County and State
37 meetings and events in order to avoid conflicts as much as possible.
38

39 Section 7. Notification of the agenda for meetings shall be sent to all PCOs and other
40 Democrats in a timely manner by e-mail. Meeting times and dates will also be made
41 known by web-site, newsletter, and other means.
42

43 **Article VI**
44 **Endorsement, Approval, Appointments**
45

- 1 Section 1. The WCDCC may take the following actions with respect to support for
2 Candidates seeking elected office by election or appointment:
- 3 A. Endorsement and full support by the Executive Board shall;
 - 4 i. Be limited to one candidate per office in each general election,
 - 5 ii. Require a 50%+1 majority of the members present and voting,
 - 6 iii. Be rescinded by a 2/3rds vote of members present and voting,
 - 7 B. Approval, allowing candidates access to mailing lists and other assistance as
8 the Executive Board feels is prudent. Approval requires a simple majority
9 (50%+1) of the members present and voting and may be granted to more than one
10 (1) candidate per elected position.
 - 11 C. Non-endorsement with No official support from the WCDCC
 - 12 D. No action

- 13
14 Section 2. Candidates or Election Committees seeking assistance from the WCDCC,
15 shall contact the Chair, who shall present the request to the Executive Board and may
16 request the candidate to:
- 17 A. Submit a written application to the Executive Board (a format from the
18 Executive Board)
 - 19 B. Appear in person before the Executive Board.(in which the same format
20 will be used for each candidate.)

21
22 **Article VII**
23 **Parliamentary Authority**

24 Section 1. The rules contained in Robert's Rules of Order, Newly Revised, shall govern
25 this Organization in all cases that are applicable and are not in conflict with these By-
26 Laws or the By-Laws of the Washington State Democratic Central Committee.

27
28 **Article VIII**
29 **Amendments**

30 Section 1. These By-Laws may be amended by a two-thirds vote of the PCOs present at
31 any regular meeting. Provided notice has been given in writing to the Chair at least one
32 month prior to the meeting, who will notify the PCOs with the proposed changes at least
33 10 days prior to the meeting.

34
35 Section 2. Changes to the By-Laws may be recommended by a By-Laws Committee. An
36 attempt will be made to have representation from throughout the County on the By-Laws
37 Committee.

38
39 Section 3. The WCDCC may, from time to time, adopt additional procedural rules
40 consistent with these Bylaws for the conduct of meetings or the handling of special
41 matters, or relating to the operation of other Party Organizations. Such rules may be
42 adopted or amended by a majority vote.